

Council Assembly (Mayor Making)

Saturday 7 June 2014
12.45 pm

Southwark Cathedral, Montague Close, London Bridge SE1 9DA

Note: Council Assembly will be preceded by the Southwark Civic Awards Ceremony which commences at 11.00am. There will be a short break for refreshments following the civic awards ceremony. Councillors will need to be seated by 10.45am.

Councillors are summoned to attend a meeting of the Council to consider the business contained herein

Eleanor Kelly
Chief Executive

INFORMATION FOR MEMBERS OF THE PUBLIC

Access to information

You have the right to request to inspect copies of minutes and reports on this agenda as well as the background documents used in the preparation of these reports.

Babysitting/Carers allowances

If you are a resident of the borough and have paid someone to look after your children, an elderly dependant or a dependant with disabilities so that you could attend this meeting, you may claim an allowance from the council. Please collect a claim form at the meeting.

Access

The council is committed to making its meetings accessible. Further details on building access, translation, provision of signers etc for this meeting are on the council's web site: www.southwark.gov.uk or please contact the person below.

Contact

Lesley John on 020 7525 7228 or 020 7525 7222 or email: lesley.john@southwark.gov.uk;
andrew.weir@southwark.gov.uk; constitutional.team@southwark.gov.uk

Date: 30 May 2014



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Order of Business

Item No.	Title	Page No.
1.	ELECTION OF MAYOR	
	To elect a Mayor for the municipal year 2014/15.	
	PART A - OPEN BUSINESS	
2.	PRELIMINARY BUSINESS	
	2.1. ANNOUNCEMENTS FROM THE MAYOR, MEMBERS OF THE CABINET OR CHIEF EXECUTIVE	
	To receive any announcements from the Mayor, members of the cabinet or the chief executive.	
	2.2. NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE MAYOR DEEMS URGENT	
	In special circumstances an item of business may be added to an agenda within seven working days of the meeting.	
	2.3. DISCLOSURE OF INTERESTS AND DISPENSATIONS	
	Members to declare any interests and dispensations in respect of any item of business to be considered at this meeting.	
	2.4. APOLOGIES FOR ABSENCE	
	To receive any apologies for absence.	

Item No.	Title	Page No.
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3. OTHER REPORTS

3.1. ESTABLISHMENT OF THE CONSTITUTIONAL STEERING PANEL 2014/15	1 - 3
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ANY OPEN ITEMS IDENTIFIED AS URGENT AT THE START OF THE MEETING

EXCLUSION MOTION (IF NECESSARY)

The following motion should be moved, seconded and approved if the council wishes to exclude the press and public to deal with reports revealing exempt information:

“That under the access to information procedure rules of the Southwark constitution, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in section(s) 1 – 7 of paragraph 10.4 of the procedure rules.”

PART B – CLOSED BUSINESS

ANY CLOSED ITEMS IDENTIFIED AS URGENT AT THE START OF THE MEETING

Date: 30 May 2014

Item No. 3.1	Classification: Open	Date: 7 June 2014	Meeting Name: Council Assembly (Annual Meeting)
Report title:		Establishment of the Constitutional Steering Panel 2014/15	
Ward(s) or groups affected:		All	
From:		Proper Constitutional Officer	

RECOMMENDATION

1. That council assembly establishes the constitutional steering panel and appoints the chair and vice chair (see Appendix 1).

BACKGROUND INFORMATION

2. The constitutional steering panel is responsible for reviewing and recommending amendments to the constitution. It is also responsible for making recommendations to council assembly for the award of the Honorary Freedom of the Borough and Honorary Aldermen and to recommend changes to the members' allowances scheme.
3. In 2013/14 council assembly established a panel with a membership comprising the group whip and two other members from the majority group and the whips of the other political groups represented on the council. In accordance with current practice groups can nominate a reserve to attend in the absence of a representative. Council assembly is also invited to appoint a chair and vice chair of the constitutional steering panel.

KEY ISSUES FOR CONSIDERATION

4. The constitutional steering panel needs to be established at this meeting so that it can consider submitting any constitutional recommendations to council assembly on 11 June 2014.

Establishment of the council's panels

5. Panels are not required to be proportionate. This is a matter of local choice for the local authority.

Table 1: Constitutional Steering Panel - Total number of seats 5

Note: The 2013/14 allocation is shown in brackets with the proposed changes in bold.

Committee	Total	Lab	Lib Dem	Con	Other
Constitutional steering panel	5 (6)	3 (3)	1 (1)	1 (1)	0 (1)

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Establishment of Committees and Other Constitutional Issues 2013/14 Council Assembly May 2013 report	160 Tooley Street, London, SE1 2QH	Ian Millichap 020 7525 7225

APPENDICES

Appendix	Title
Appendix 1	Constitutional Steering Panel - Appointments 2014/15

AUDIT TRAIL

Lead Officer	Ian Millichap, Constitutional Manager	
Report Author	Lesley John, Constitutional Officer	
Version	Final	
Dated	30 May 2014	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments Included
Director of Legal Services	Yes	Yes (included in body of report)
Strategic Director of Finance and Corporate Services	No	No
Cabinet Member	No	No
Date final report sent to Constitutional Team	30 May 2014	

APPENDIX 1

CONSTITUTIONAL STEERING PANEL - APPOINTMENTS 2014/15

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
<ul style="list-style-type: none"> To oversee, review and recommend amendments to the constitution. To make recommendations to council assembly for the award of Honorary Freedom of the Borough and Honorary Aldermen. To recommend changes to the member allowances scheme. 	Panel	The political group whips of each party represented on the council, and two councillors from the majority group.	Ad-hoc	No

Allocation 2013/14	Proposed Allocation 2014/15	Appointments
Labour: 3 Liberal Democrat: 1 Conservative: 1 All People's Party 1	Labour: 3 Liberal Democrat: 1 Conservative: 1	Chair Vice chair

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**COUNCIL ASSEMBLY AGENDA DISTRIBUTION LIST (OPEN) (FULL LIST)
MUNICIPAL YEAR 2014/15**

NOTE: Original held by Constitutional Team; all amendments/queries to
Lesley John Tel: 020 7525 7228

ONE COPY TO ALL UNLESS OTHERWISE STATED	Copies	To	Copies
All Councillors	1 each	Officers	4
Group Offices	2	Doreen Forrester-Brown	1
Aine Gallagher, Labour Group Office	1	Robin Campbell	1
William Summers, Liberal Democrat Group Office	1	Ian Millichap	1
		Sonia Sutton	1
Press	2	Constitutional Team	25
Southwark News	1	(Copies to Lesley John, 2 nd Floor, Hub 4, Tooley Street)	
South London Press	1		
Corporate Management Team	5	Trade Unions	9
Eleanor Kelly	1	Roy Fielding, GMB	
Deborah Collins	1	Henry Mott, Unite	1
Romi Bowen	1	Sue Plain, Unison	1
Duncan Whitfield	1	Tony O'Brien, UCATT	1
Gerri Scott	1	Michael Davern, NUT	1
		James Lewis, NASUWT	1
		Pat Reeves, ATL	1
		Miss Sylvia Morris, NAHT	1
		Irene Bishop, ASCL	1
		Local M.P.	1
		Simon Hughes M.P.	
		Others	2
		Ann-Marie Connolly	1
		Elizabeth Olive, Audit Commission, Ground Floor, Tooley Street	1
		Total:	113
		Last updated: May 2014	